

Overview and Scrutiny Management Board



4 September 2023

Report of: Director, Legal and Democratic Services

Title: Annual Business Report

Ward: N/A

Officer Presenting Report: Lucy Fleming, Head of Democratic Engagement

Recommendations:

- a. To note the membership of the Board for 2023/2024.
- b. To note dates and times for meetings in 2023/2024.
- c. To note the Scrutiny Terms of Reference.
- d. To establish the Call In Sub-Committee and confirm the chairing arrangements.

The Significant Issues in the Report

As set out in the report.

1. Context

At the annual meeting on 9 May 2023, Full Council established the following:

- Overview and Scrutiny Management Board
- People Scrutiny Commission (and the Health Sub-Committee of the People Scrutiny Commission)
- Growth and Regeneration Scrutiny Commission
- Communities Scrutiny Commission
- Resources Scrutiny Commission

Full Council made the following appointments:

Chair of OSMB: Councillor Tony Dyer

Vice Chair of OSMB: Councillor Mark Bradshaw

2. Proposal

OSMB is asked to:

a. Note the membership for 2023/2024

The Board comprises 10 Members (Green 4; Labour 3; Conservative 2; Liberal Democrat 1) as follows:

Councillor Tony Dyer (Chair)
Councillor Mark Bradshaw (Vice Chair)
Councillor Geoff Gollop
Councillor Christine Townsend
Councillor Brenda Massey
Councillor Steve Smith
Councillor Martin Fodor
Councillor Steve Pearce
Councillor David Wilcox
Councillor Andrew Brown

b. Agree the proposed dates and times of meetings in 2023/2024

Dates and times are proposed as follows:

1. Monday 4th September 2023, 3pm.
2. Monday 2nd October 2023, 10am (TBC)
3. Thursday 2nd November 2023, 6pm (TBC)

And thereafter and when possible on a rolling basis to be held the Thursday evening before the monthly Cabinet meetings (to be confirmed).

- c. To note the Scrutiny Terms of Reference.

See appendix A.

- d. To establish the Call In Sub-Committee and to note the arrangements:

Where non-executive councillors have evidence which suggests that the Executive did not take a decision in accordance with the principles set out in Article 14 (Decision Making) of part 2 of the Constitution, they may ask the Proper Officer to ‘call in’ the decision for scrutiny.

If the requirements are met the Proper Officer will call-in the item and within five working days of the request give notice as to the date on which the call-in will be considered by a Call-in Sub Committee.

The membership will be 7 (non-executive) Members, the proportionality being 2 Labour, 2 Green, 1 Conservative, 1 Liberal Democrat and 1 Knowle Community Party. The names of Members to serve on each Call In Sub-Committee will be determined by the Whips.

In line with the report to OSMB in October 2020, it is proposed that the Chair of each Call In Sub Committee rotates, and for 2022/23 the following order is proposed; Labour, Conservative, Green, Lib Dem, Labour, Green.

See appendix B.

3. Risk Assessment

N/A

4. Public Sector Equality Duties

N/A

5. Legal and Resource Implications

N/A

Appendices:

Appendix A	Scrutiny Terms of Reference
Appendix B	Call In Sub-Committee Procedure Rules (OSR 17)

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: Council constitution